

BARROWDEN PARISH COUNCIL COMMUNITY INFRASTRUCTURE LEVY (CIL) FUNDS APPLICATION FORM – CHECKLIST (Complete this first)

As a publicly funded body, Barrowden Parish Council is bound by law to ensure that Community Infrastructure Funds are used strictly in accordance with the CIL Regulations.

The purpose of this checklist and the application form is to help you to present your request so that it is clear that it meets the regulations, not to put you off applying.

We recognise that it may be difficult or daunting to complete the forms, so we encourage you to meet with the Parish Clerk if you have any queries – they will help you to fill in the form.

Thank you for your interest in improving the facilities in our Village.

Mike Ferrow, Chair Barrowden Parish Council

BEFORE YOU START

Before filling out an application, it will be helpful if you complete the following short checklist, to ensure that your proposal meets the CIL Regulations.

The current regulations stipulate that any money awarded must be used on projects that create, retain or improve infrastructure. In this context, “infrastructure” includes:

- a) Roads and other transport facilities
- b) Flood defences
- c) Schools and other educational facilities
- d) Medical facilities
- e) Sporting and recreational facilities, and
- f) Open spaces

To help assess whether your project meets these requirements, please complete the checklist overleaf. Remember, if in any doubt, book a brief meeting with the Parish Clerk who will be able to help.

**BARROWDEN PARISH COUNCIL COMMUNITY INFRASTRUCTURE LEVY (CIL)
FUNDS APPLICATION FORM – CHECKLIST (Complete this first)**

1	Does your project constitute infrastructure as defined in the introduction on page 1?	<p align="center">Yes/No (delete as appropriate)</p> <p>Which one: _____</p>
2	<p>If the answer to 1) is yes, will the proposed spend meet at least one of the following criteria?</p> <p>a) Provide said infrastructure b) Replace said infrastructure c) Improve said infrastructure d) Maintain said infrastructure; or e) Enable the operation of said infrastructure</p> <p>(Note – not all have to apply, just one at least)</p>	<p align="center">Yes/No (delete as appropriate)</p>
3	<p>If the answer to 1) is yes, please describe HOW does the proposed spend:</p> <p>a) Provide said infrastructure b) Replace said infrastructure c) Improve said infrastructure d) Maintain said infrastructure; or e) Enable the operation of said infrastructure</p> <p>(Note – you only need to comment on the one(s) applicable to your application)</p>	

4	If the answer to 1) is no, does the proposed spend address the demands that any new development has placed on the Parish?	<p align="center">Yes/No (delete as appropriate)</p>
5	If the answer to 4) is yes: What are the demands?	
6	Can the demands be evidenced as to be related to the new development	<p align="center">Yes/No (delete as appropriate)</p> <p>How:</p>
7	How does the proposed spend address the said demands?	

If the answers to 1) and 4) are both 'No', then it is unlikely the proposed spend will meet the requirements of the CIL regulations. However, please check with the Parish Clerk to confirm.

If the answers are positive, please now complete the CIL Application Form.