

**Minutes of Meeting**  
Of the Full Council Meeting of Barrowden Parish Council held at  
**St Peter's Church, 18<sup>th</sup> December 2024 at 7.15pm**

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**Public Forum:** Members of the public may ask questions or make short statements on items relating to the Agenda, below or request topics for future meetings.

There were 3 members of the public present who wished to make comment on the following:-

1. Concern was raised about the current flood defence work which took place on the land above the allotments in December 2024. An issue was raised and discussed at the council meeting in March and it had been agreed that all householders involved would be contacted prior to any work being undertaken, it would appear this did not happen. The resident feels that recommendations discussed at that meeting had not been implemented and the works carried out were not satisfactory. Cllr M Harwick who has been communicating with the Contractor was not available to comment therefore it was agreed that Cllr M Ferrow would contact Cllr M Hardwick for a response and arrange a meeting with all parties at the field to discuss further.
2. A question was raised asking if the council were aware of the current proposal by Tony White to erect a Pop-Up Campsite on the land off Morcott Road under permitted development rights for 50 berths, either caravans or tents for a period of 60 days. The applicant has given RCC the pre-requisite notice to operate the campsite during July and August 2025. There is concern that the berths would be put on there over a number of years as a way of providing RCC with evidence that no accidents had occurred during that time therefore, giving the applicant an opportunity to reapply for Planning Permission. This is not permitted under the permitted development rights. Cllr K Payne had been in contact with Planning Enforcement at Rutland County Council and was able to provide some information to the question raised, detailed below:-

The information that RCC currently have in relation to the planning application indicates compliance with the Pop-up Campsite Permitted Development rights. There is a permitted development right under Schedule 2 to the General Permitted Development Order, Class B of Part 4 that allows for temporary campsites provided certain conditions are met. The relevant part of the Order below.

**Permitted development**

**BC.** Development consisting of—

- (a) the use of any land as a recreational campsite for not more than 60 days in total in any calendar year; and
- (b) the provision on such land of—
  - (i) not more than 50 pitches; and
  - (ii) any moveable structure reasonably necessary for the purposes of the permitted use.

**Development not permitted**

**BC.1** Development is not permitted by Class BC—

- (a) on a site of a scheduled monument;
- (b) in a safety hazard area;
- (c) in a military explosives storage area;
- (d) on a site of special scientific interest;
- (e) on a site of a listed building;
- (f) for the siting of any caravan except a caravan which is used as a motor vehicle designed or adapted for human habitation.

**Conditions**

**BC.2** Development is permitted by Class BC subject to the following conditions—

- (a) the developer must make on-site provision for users of the campsite of toilet and waste disposal facilities;
- (b) the developer must notify the local planning authority in writing before commencement of development in each calendar year, providing a copy of the site plan, which must include particulars of—
  - (i) toilet and waste disposal facilities; and
  - (ii) the dates on which the site will be in use;
- (c) the local planning authority (if not the same body as the fire and rescue authority in an area) must as soon as practicable provide to the relevant fire and rescue authority the notice described in paragraph BC.2(b); and
- (d) where the proposed development is on land within Flood Zone 2 or Flood Zone 3, the permitted development is subject to prior approval by the local planning authority before commencement of development in each calendar year.

The council will be placing this item on the January agenda for further discussion. Cllr K Payne has questions outstanding with Rutland County Council and will continue to communicate with them on the matter.

IT WAS AGREED BY ALL COUNCILLORS THAT THE PARISH COUNCIL STANDING ORDERS COULD BE SUSPENDED TO ALLOW PUBLIC TIME TO BE EXTENDED

1. Sue Pickwood circulated the Patient Participation Group notes from the meeting held in December. NHS app training has been arranged for anyone wishing how to use the app on **Friday 24 January 2025, it is a Drop in Session from 1pm-5pm at the Falcon Hotel in Uppingham.**

PUBLIC FORUM CLOSED AT 7.43PM

- 2024/12/01 **Record of Members Present**  
Cllr M Ferrow, C Arscott, J Nichols, K Payne and P Jones  
Also in attendance was Clerk to the Council D Rolfe and CCllr M Farina
- 2024/12/02 To receive and approve **Apologies for Absence**  
It was agreed by a unanimous vote in favour to accept the apologies of absence from Cllr M Hardwick - **RESOLVED**
- 2024/12/03 **Disclosure of Pecuniary Interests:** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests'  
Although not a Pecuniary Interest, a declaration of interest was received from Cllr Karen Payne in respect of her County Council responsibilities and in particular her membership of the Planning Committee at RCC.
- 2024/12/04 To approve and sign the Minutes of the Full Council Meeting of 13<sup>th</sup> November 2024  
**RESOLVED** - It was agreed by a unanimous vote in favour to accept the minutes of meeting dated 13<sup>th</sup> November 2024 as a true and accurate record. The chair signed the minutes.
- 2024/12/05 To receive any Matters Arising for information exchange (NB Matters Arising may only appertain to the immediately preceding Parish Council Meetings - i.e., 13<sup>th</sup> November 2024)
- Burghley have responded to the request for work to be carried out near the Mill Pond. Work is due to take place over the next few weeks and into the new year. *Now resolved, Burghley Estates have carried out the work.*
  - Cllr K Payne contacted Severn Trent who have claimed responsibility for the leak on Main Street and agreed to arrange for it to be fixed, as it will require a partial road closure they had scheduled the work in with RCC Highways for 10<sup>th</sup> -12<sup>th</sup> February 25. As the water is flowing diagonally across the road on a bend, I have instructed them this is dangerous when the water freezes. With this in mind, they are now looking to schedule this work as an emergency. They can't give me a date yet but it should be an improvement on the February date. I have advised RCC Highways that Severn Trent are looking to bring the work forward. *Now resolved as Severn Trent have fixed the leak. There will be no road closures in February as a result.*
  - Emergency Plan – Cllr J Nichols was unable to arrange a meeting prior to the Parish meeting taking place. An update will be given in February.
  - Cllr P Jones was unable to meet with Hugh Cripps to discuss the damage being caused by the tree roots to the Cricket Club boundary wall. Cllr Jones will contact the resident directly.
- 2024/12/06 To receive and approve Financial statement from 1<sup>st</sup> April 2024 – 12<sup>th</sup> December 2024 and note payments made from 1<sup>st</sup> November 2024 – 12<sup>th</sup> December 2024 as per reports attached  
**RESOLVED** - It was agreed by a unanimous vote in favour to accept the financial report dated 1st April 2024 – 12<sup>th</sup> December 2024 as a true and accurate record and to note payments made from 1<sup>st</sup> November 2024 – 12<sup>th</sup> December 2024. The chair

signed the report

- 2024/12/07 To receive, discuss and resolve 2nd draft of Precept for 2025/26  
A draft report was circulated to the council prior to the Parish meeting taking place, this was discussed in full at the meeting. A few changes were recommended by the councillors and the clerk was asked to resubmit with the changes for approval at the January meeting.
- 2024/12/08 To receive update and decide upon S106 applications received  
It was agreed by a unanimous vote in favour to approve the application submitted by Barrowden Village Hall for the sum of £9812.95 for the purchase of new chairs using S106 funding. - **RESOLVED**
- 2024/12/09 To approve the cost and switch to .gov.uk email addresses  
It was agreed by a unanimous vote in favour that the clerk could begin the process to switch Councillor email addresses to .gov.uk email addresses. An application for funding will be submitted to the government. Total cost to council should funding not be agreed will be £100. - **RESOLVED**
- 2024/12/10 To discuss and approve response to Rutland County Council and to note decisions made in relation to Planning Applications  
**APPLICATIONS**  
2024/1370/CAT – 3 Main Sreet - **No objections**  
**DECISIONS**  
2024/1042/FUL - Approved  
2024/1049/DIS - Approved  
2024/1043/LBA - Approved  
2024/0345/CAT - Approved  
2024/1256/CAT - Approved  
2024/1204/CAT - Approved  
2024/1255/CAT - Approved
- 2024/12/11 To discuss the proposal of permanent parking on Kings Lane  
A discussion was held in relation to parking on Kings Lane. Correspondence was received from a resident requesting the area, where the contractors currently park whilst rebuilding of the Village Hall takes place, be considered as a permanent parking area and be landscaped accordingly. As the land is owned by Burghley and as part of the Planning Application Management Plan it was agreed to reinstate the area, the Parish Council decided by a majority vote in favour to not proceed with the request - **RESOLVED**.
- 2024/12/12 To discuss the relocation of the Table Tennis table  
A discussion took place after correspondence was received from a resident requesting the council consider relocating the Table Tennis to a more accessible area. The location of the table had been discussed at great length at a previous council meeting and it was decided at that time the Council would not be in a position to locate it near the playpark and were not in favour of being responsible for its maintenance. It was therefore agreed by a unanimous vote in favour to not proceed with the request - **RESOLVED**
- 2024/12/13 External items from outside the parish, including reports from any external meetings attended and the monthly Crime and Police Report  
Cllr M Ferrow and the Clerk to the Council attended a meeting with John Hillier to discuss the installation of the Thomas Cook Story Board. It was agreed that further engagement with the parish was required and a mock up of the story board should be produced and presented for comment at one of the Parish Council events, either the Motor Show or Annual Fete.  
Cllr M Ferrow attended a meeting at the request of the housing development company Hereward Homes to discuss the purchase of 1 Luffenham Road. The developer was keen to share what they had in mind should the development go ahead and to ask general questions. A survey on the site was due on the 13<sup>th</sup> December and a decision by Hereward Homes to progress further with the purchase would be dependent on the outcome of the survey.

2024/12/14 To receive and note future Agenda items from Councillors

- [Emergency Plan](#)
- [Land off Morcott Road – Proposed Caravan Site](#)
- [Flood Defence Work - Allotments](#)

2024/12/15 Meeting closed at **20.49** and confirmation of next meeting date as **8<sup>th</sup> January 2025**

Debbie Rolfe  
Clerk to Barrowden Parish Council  
19/12/ 2024

Draft