

**BARROWDEN PARISH COUNCIL COMMUNITY INFRASTRUCTURE LEVY (CIL)  
FUNDS APPLICATION FORM**

<b>NAME OF ORGANISATION</b>	<b>Barrowden Village Hall CIO</b>	
<b>CONTACT NAME</b>	<b>Steve Preston</b>	
<b>POSITION</b>	<b>Co Chair Barrowden Village Hall Development Group</b>	
<b>ADDRESS</b>	<b>Clipsham House, Chapel Lane, Barrowden, Oakham</b>	
<b>POSTCODE</b>	<b>LE15 8EB</b>	
<b>TELEPHONE No</b>	<b>07754 118257</b>	
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<b>WEBSITE (if applicable)</b>	<a href="https://www.barrowdenvh.co.uk/">https://www.barrowdenvh.co.uk/</a>	
<b>IS THE ORGANISATION A REGISTERED CHARITY</b>	<b>YES</b>	
<b>IF YES PLEASE PROVIDE CHARITY No</b>	<b>1199981</b>	
<b>Brief description of your organisation, its aims and main activities</b>		

## BARROWDEN PARISH COUNCIL COMMUNITY INFRASTRUCTURE LEVY (CIL) FUNDS APPLICATION FORM

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Barrowden, Rutland and the surrounding area (“area of benefit”) without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

In April 2024 Trustees entered into a contract to build a new village hall. This followed about 7 years of scoping and developing plans to provide a new community facility.

Our vision is very much that the new hall will be an essential part of a busy, thriving Community Hub, hence the name, that is open every day and will be hosting social events and activities on a continual basis.

This project has been shaped and supported by the community every step of the way, through stakeholders, focus groups, open consultation, volunteer support, Barrowden Parish Council and working with the current groups and lead volunteers for existing and future activities.

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**Please provide the number or percentage of members that belong to your organisation and live within Barrowden Parish**

All nine Village Hall Trustees live with Barrowden Parish. In addition Peter Jones is the Parish Council Representative.

**Details of any restrictions placed on who can access your organisation's services**

There is no restriction on those who wish to access our services .

**Please describe the project for which the grant is required**

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A new purpose-built Community Hub serving Barrowden and the surrounding area is due to be completed in February 2025. The funding for the £750,000 build is in place through the National Lottery Community Fund, the Community Ownership Fund, a Public Works Loan along with other grants and local funding. Work is progressing well, on budget and on time.

We are seeking funding that will cover the essential items to allow the hub to open at the beginning of March. Local fundraising is thus continuing - hence the recent appeal leaflet.

This application is to replace the uncomfortable and worn out chairs and tables that were disposed of when the old village hall was demolished.

We are seeking to have 80 chairs in place when the new building is open. These are essential to the running of the new hall and providing the activities and services set out in our 2024 Business Plan. We expect to have a capacity of 120 (seated) but this will only be confirmed when the building has its fire officer inspection.

Sample chairs are currently in St Peter's Church in order to be assessed by the Trustees and villagers. These range in price from c£50 - £150 each. It is essential that we provide chairs that are comfortable and of a quality that will last many years.

In addition the provision of 20 folding tables is also required to equip the hall. Both chairs and tables would be best-stored on purpose-built trolleys to aid movement and compact storage.

Unlike the construction costs chairs and most other fixtures and fittings will incur VAT. VH Trustees consider that the most effective way of receiving assistance, and maximising benefits to the village, would be through the gifting of the chairs by the Parish Council, rather than through a grant to the Trustees for purchase.

Guidance taken from *Information Sheet 18 (ACRE) Village halls and VAT on building work and other purchases* :

*The provision of grant aid or a gift to a voluntary organisation is a non-business activity of a local authority if the local authority receives nothing in return. It follows that, VAT may be reclaimed by a local authority where, in lieu of making a grant, the authority purchases goods or services, including work to the hall and gives them to the voluntary organisation and receives nothing in return. The VAT can be reclaimed under Section 33 (1994 VAT Act) as being attributable to its non-business activities provided the local authority:*

- *places the order*
- *receives the supply*
- *receives a tax invoice addressed to it*
- *makes payment from its own funds (including grants it has applied for and has been subsequently awarded) without either being reimbursed by, or receiving any kind of benefit, from, the voluntary organisation which will receive the goods/services, or any other body (see below).*

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<b>Total cost of project</b>	<b>£12,000 - based on Alpha quote 13883 V E (Nov.6th)</b>
<b>Amount of CIL funding requested</b>	<b>£12,000</b>
<b>Have you received, applied or intend to apply for funding from any other source(s) for this project?</b>	
<p><b>Yes.</b> We are seeking funds, via a grant and local donations, to cover all Priority Fixtures and Fittings (c£43k). These include a new AV system, black out blinds, tables, temporary staging and a dishwasher.</p> <p>We are also seeking funding for an additional 40 chairs, assuming the hall seated capacity will be 120.</p> <p><u>However there is no overlap with this application for 80 chairs and 20 tables.</u></p> <p>There is a list of priority 2 Fixtures and Fittings totalling £14,600 which can be delivered as funds permit from Spring 2025 onwards.</p> <p><i>Further details are attached.</i></p>	
<b>If YES, please provide details including: name(s) of organisation(s), amount(s) requested and success/failure of application(s)</b>	
<p>Awards for All - £20k - outcome awaited - but strong completion for funds          Latest Village Appeal - £10k hoped for (c£6k received so far)          Lunch Club - £ tbc - outcome awaited</p>	
<b>How much of the total cost of the project does your organisation intend to raise itself and how?</b>	

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Trustees have been fundraising for some years but the main drive to raise over £800,000 took place in from mid 2023, peaking by the end of 2023. Over 80 grant applications were made. External funding has resulted in a £633,000 grant investment with the balance from local funds.

Trustees have been fund-raising both to develop the scheme e.g. drawing up plans and securing planning permission as well as carrying out essential maintenance on the old hall. As a result most of the unrestricted funds have been used to plan for and to deliver the new build, leaving only a minimum necessary reserve of about £8,000 in the VH account. This means that Trustees have minimal funds for Fixtures and Fittings.

Looking forward, from spring 2025, there will be a new and improved income stream from bookings, provided the hall is sufficiently well-equipped.

Projections are set out in our Business Plan ; estimated surpluses of Income over Expenditure are 2025 - £10.3k ; 2026 £14.5k ; 2027 - £17.5k ; 2028 £19.5k ; 2029 £19.9k.

### **DECLARATION:-**

Please sign the following declaration and return this form together with all required supporting documents to the Parish Office Post Box, Barrowden Village Stores. Alternatively, you can email us at [clerk@barrowdenpc.org.uk](mailto:clerk@barrowdenpc.org.uk)

Please check you have included the following documentation with your application:

- a) full and complete copies of your signed and audited accounts for the past two years (if your organisation has been in existence for that period)
- b) bank statements for the last three months, signed by a member of your organisation, indicating their position
- c) a detailed budget plan for the work required and supporting evidence, including estimates
- d) a copy of your organisation's constitution, terms of reference or rules
- e) evidence of any other awards towards the project (if any)

If you have any difficulty in providing any of the requested information, please speak to the Parish Clerk for assistance.

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**Undertaking:-**

I/we undertake upon completion of the project to provide for Audit purposes copies of receipts for the works undertaken and/or copies of Bank Statements showing payments made.

I/we understand that as the spending of CIL money is subject to specific rules and regulations safeguarding the use of public money, the organisation remains liable to repay the award if it cannot demonstrate that the funds have been used in accordance with this application

**SIGNATURE:-**

**Steve Preston**

**DATE:- 12xi24**

**POSITION IN ORGANISATION: Co Chair Village Hall Development Group**